

## Learning Unlimited Etobicoke

### Board of Directors Meeting

December 10, 2020

**Present:** Glenn Yaffee, John Page, Ann McElhinney, Deb Forsyth-Petrov, John Bonsall, Len Klochek, John Willson, Judy McCormick, Roger Weaver, Yash Sthankiya, Audra Hudek, Roger Tessier, Rosemary Tessier

**Regrets:** none

**1. Call to order:** 12:30 p.m.

**2. Approval of the minutes of November 12, 2020** Moved by Deb Forsyth Petrov and seconded by Audra Hudek - Approved

**3. Business Arising:** None

#### **3.1 Treasurer/ Corporate Secretary job description**

John Page has provided a job description for the position of Treasurer/Corporate Secretary. Roger will check on board position terms that are up in the future and will prepare a notice for posting on the website in January seeking volunteers for the open and opening positions, including those of Vice-President, Treasurer/Corporate Secretary, and Director-at-Large.

#### **3.2 Long term care / retirement home outreach**

Roger did not receive a reply from his contact. A letter and flyer have been composed by the Ad-Hoc Communications Committee for distribution. Some of the targets are: retirement homes and or their corporate head quarters, rehabilitation facilities, condo associations and their newsletters. There are six retirement homes in Etobicoke. The Grenadier and Belmont House were suggested as possible additional sources of interest.

**ACTION:** Roger will send them to his condo complex Activities Committee; Glenn will send them to identified retirement homes and rehab facilities.

**4. Correspondence** None

**5. Treasure's report:** See November 30, 2020 Statement of Revenue and Expenses, Balance Sheet and a draft budget attached.

#### **MOTION:**

Moved that Learning Unlimited Etobicoke increase the fee to lecturers to \$350.00 per lecture effective January 1, 2021.

Moved by Roger Weaver, seconded by John Willson - Approved

Judy McCormick will notify the lecturers

#### **6. Committee reports**

##### **6.1 Audio Visual**

The Webinar configurations are complete. Pre-rehearsals for David Chandross and Marta O'Brien have started. There are some Issues to resolve with David C's webinar. Roger Tessier will report.

Peter Harris pre-rehearsal is Friday Dec 11. Roger Tessier will schedule Host and MC rehearsals for Pam and himself. Len will make arrangements for pre-rehearsals for John W, and Loretta. Judy will participate to help provide consistency and continuity where needed.

## 6.2 Curriculum

### Fall 2020 sessions

- Courses were well attended
- A traditional LU “thank you” was done in each lecture, with the MC reading a short letter written by an attendee and addressed to the speaker
- A Zoom Survey was done after each of the final sessions this week
- Survey was completely anonymous
- Full report of survey results and list of comments will be available at the next Board meeting
- A preliminary review of the freeform comments section from the Tuesday and Wednesday surveys contained many positive comments from attendees. Many expressed appreciation for LU’s efforts to offer the lecture series on Zoom.
- Special thanks to Len, our Zoom Host extraordinaire and our MC’s Deb and Glenn. They were the warm, friendly face of LU to our attendees and did an amazing job.

### Preparation for Winter 2021 sessions

- Course outlines are posted on the LU website
- Lecturers have been paid for their course outlines
- Lecture MC’s have noted how to see outlines and Registration start date over the last 2 weeks at each lecture session
- Technical rehearsals have started for speakers with Len and Roger
- One of 3 MC rehearsals has been held, and the other two rehearsals will be next week
- Final rehearsals that include MC’s, MC back-up and speaker will be scheduled

### Preparation for Fall 2021 and Winter 2022

- Courses and course outlines will be finalized at our January Committee meeting
- Survey results will be used to assist us in finalizing our future lecture speakers and topics which will be reported at the next meeting.

Submitted by: J. McCormick

**6.3 Registration** The wording on the banner has been changed. Registration will begin December 16th. The Zoom survey at the end of each lecture indicated that 90% of the members intend to enrol for the Winter session.

**6.4 Social** Some members commented on the loss of in-person socializing but appreciated the continuation of the lectures

**6.5 Third Age Network** A meeting was held on November 23. There was a request to share our sample speaker agreement. A copy will be sent to John Willson for sharing. Results of the TAN survey are available on their website. Password provided.

## 7. Next Meeting: January 14, 2021

**8. Adjourned:** 1:35 pm

Approved: .....

President: .....

Secretary: .....

