

**Learning Unlimited  
Board of Directors Meeting  
Minutes**

**February 14, 2017**

**Present:** Gerry Keating, Glenn Yaffee, John MacMillan, Audra Hudek, Ann McElhinney, John Bonsall, Loretta Fines, Shirley Hart,

**Regrets:** John Page, Roger Weaver

**1. Call to order:** 12:25 pm

**2. Approval of minutes of last Meeting:** Board meeting- January 10, 2017

Moved by: John Bonsall - Seconded by: Loretta Fines - Approved

**3. Business arising from the minutes:** None

**4. Correspondence:** None

**5. B.O.D. Meeting Schedule for the 2016-2017 year**

On the 2<sup>nd</sup> Tuesday of each month

**6. Treasurer's Report:**

- See January report

- All AGM reports to be sent to Ann to be compiled for John Page when he returns

**7. Committee Reports:**

7.1 **Audio Visual** – See Full Report attached

On February 8 the committee held an extensive meeting 2 hours of which Thom Varey attended. New volunteer, Len Klochek was able to understand the more technical aspects of Thom Varey's recommendations. Three of the four speakers were found to be damaged and Thom Varey suggested the replacement of the sound board which he would source and provide training for.

During Board discussion, it was suggested that the current speakers could remain and that new ones be added as there was some concern that other users of the room could cause damage to new speakers.

Motion: Moved that the committee implement the recommendations of Thom Varey and this take place between the 2017 AGM and the beginning of the Fall 2017 lecture series.

Moved by John Bonsall

Seconded by Glenn Yaffee

Approved.

## 7.2 Curriculum

- The planned subjects for the Fall 2018 series is WWI and an arts focus
- The committee is in contact with a possible new member.

## 7.3 Registration – See Report below and attached

- There were 11 requests for copies of the new by-laws and the recipients were asked to forward any comments by Friday, February 25<sup>th</sup>, 2017
- It was suggested that the Nominations Committee contact the nine new members on the list to possibly serve on the board.

## 7.4 Social - No Report

There was favourable comment on the new coffee and Green Tea was offered in addition.

## 7.5 Third Age Network - No report

## 7.6 Nominations Committee

- There was one response to the email request for board members and the committee is meeting with that prospect this afternoon
- Gerry has a meeting scheduled with another prospect.

## 8. New Business:

**New Badges** -The new badges were well received and a distinctive badge has been designed for the Curriculum Committee

## Job Descriptions

The Job Description list was distributed and it was noted that it required the addition of the description for “Member-at-large” and that the Past President is the representative to the Third Age Network.

It was decided that more detailed descriptions would be composed, by current holders of the position, for prospects for the job and for reference for anyone filling in during absences.

These should be reviewed annually and follow a consistent format.

Gerry will provide a sample format for everyone's use.

## AGM

John Bonsall will send out the official *Notice of Meeting*

Loretta will provide the Slate of officers

40 copies of the agenda and new by-laws will be available

The refreshments will be the same as last year.

## 9. Next Meeting: March 14, 2017

## 10. Adjournment 1:05 pm

Approved: March 14, 2017

Secretary: .....  
Ann McElhinney

President: .....  
Gerry Keating

### **A/V REPORT**

Please find attached an assessment of our current A/V system and some suggested solutions as prepared by the audio engineer. Roger's comments are in italics. John's comments are the final two paragraphs.

1. The mics and wireless gear all seem good, I don't see that needing any upgrading at this time. You do need a replacement cable on the Countryman H6. (Replacement cable has been ordered).
2. You would benefit from upgrading the board. The Mackie you are currently using is OK and clean, but lacking some features that would be beneficial (gain indicators per channel, sweepable EQ, compression) and a higher quality board would also offer improved sound quality. (Behringer X32 Digital Mixer Cdn \$2800 + Taxes & Duties)
3. You need compression especially on the headset mic. The presenter today (Rob Bowman) was very dynamic and his loud moments were clipping while his quiet moments were harder to hear. (The Behringer would deal with this)
4. The graphic EQ you are currently using is 15 band I believe. I prefer 31 band as it gives you much more precision when EQing the room, which was most of what I did today to improve the clarity of the sound. This model also has a built in limiter to stop excess level clipping the speakers:
5. The speakers need to be looked at, I'm concerned the tweeters are blown. If that's the case it doesn't make sense investing money anywhere else until they are fixed/replaced. I want to make sure every part of the signal patch is working perfectly so money is not wasted. (*Subsequent evaluation reveals that 3 of the speakers are in need of repair or replacement. Approx replacement cost Cdn \$2564 for all 4. They are only sold in pairs. I will try to get a price on repair from Audio Operations but may not be able to do so before the board meeting*).
6. I'd like to spend a couple hours going through the patching to understand the way it's all set up and stream line if necessary and do some more thorough testing to determine where problems lie. (Done)
7. As you probably know, I've done overhauls on a few systems, and Islington United Church is a great example where implementing a digital board was the most reliable, simplest and cost effective way of solving many problems at once. I recommended the Behringer X32 as it has everything built in (EQ, compression, limiting) and far more. The only (small) challenge with this is teaching someone how to operate it. I know the board inside

and out and would love to chat about this option with you, but you may find it's overkill for this application.

### **Other considerations.**

- Most of the audio equipment that we are discussing is 11 years old and if repaired other components may fail.
- If we choose to replace the mixer board there will be additional cost to modify or replace our existing dolly and to rewire the equipment.
- We should be able to recover some money by selling some of the older components if we replace them.
- Any changes will have to be carried out during our down season.
- We are fortunate to have Len Klochek assisting us as a new volunteer. His ability to understand electronic systems greatly exceeds any of the other volunteers. It is hoped he will be a regular member of the team, with advisory responsibilities.

We have been more than satisfied with Thom Varey as a resource. Not only is he competent, but can arrange to attend on-site, which we have not previously had. In Len and Thom we have a much stronger capacity to deal with our on-going needs.

### **REGISTRAR'S BY-LAW REPORT**

February 13, 2017

Re: Report on By-Law Memo to Members

As you are aware a memo inviting those interested in the New By-Law was emailed to the membership last Friday. As of this morning, almost 70% of the emails have been opened and 10 members have requested copies of the current and new by-laws. These have been emailed to them accompanied by the following note.

“Attached are the copies of the current and proposed new By-Laws that you requested. If you refer to the table that was in the previous LU email about the new By-law that you recently received, you will be able to follow the changes made by the LU Board in developing the new By-law.

The board would like the vote at the AGM to be a simple yes/no vote to approve or not to approve the new By-law. If, therefore, your review of the new By-law raises serious concerns in your mind the Board would like to deal with them ahead of the AGM if possible. For this to happen, I would appreciate hearing from you by Friday February 25, 2017 if this is necessary.

Thank you  
Registrar

No further response has been received from the members requesting the by-laws.

