

**Learning Unlimited
Board of Directors Meeting
Minutes
October 17, 2017**

Present: Gerry Keating, Glenn Yaffee, John MacMillan, Audra Hudek, Ann McElhinney, John Bonsall, Shirley Hart, Roger Weaver, John Page, Yash Sthankiya

Regrets: Deb Forsyth-Petrov

1. Call to order: 12:35 pm

2. Approval of minutes of last Meeting: Board meeting- March 14, 2017- approved by consensus

3. Business arising from the minutes: None

4. Correspondence: None

5. Treasurer's Report: Nine month report ending September 30, 2017 attached.

6. Committee Reports:

6.1 **Audio Visual** – See Full Report attached

- Repairs were made to the speakers and the cable.
- it was recommended that the wiring be upgraded.

Motion: That John MacMillan be authorized to spend whatever funds are required to bring the wiring up to date
Passed by consensus

6.2 **Curriculum** - Report Attached

6.3 **Registration** – Report Attached

- John described the process for a new member to enrolling for the space available for the Wednesday lecture. (Payment must be made via PayPal to the treasurer@learningunlimitedetobicoke.com including a note advising what the payment covers and an email must be sent to the registrar registrar@learningunlimitedetobicoke.com confirming the transaction.)

6.4 **Social** - The system established last year with 12 volunteers available for the 6 positions is working well. An ongoing concern is that the kitchen volunteers miss the last ten minutes of the lecture. This will be helped by the audio being available in the kitchen.

- If announcements are made following the lecture, this allows for additional preparation time before members access the refreshments.

- the kitchen day captain can communicate with the auditorium when the coffee is ready.

6.5 Third Age Network - A symposium was held in May and the TAN newsletter was circulated.

- It is now possible for any TAN member group to initiate a survey to gain information on what others are doing on a subject of concern.

7. New Business:

- The President of CFUW Etobicoke approached the AV chair to investigate the possibility of borrowing the LU projector for their monthly meetings.

The issue was discussed

Motion: That the AV Chair advise the CFUW president that we regret that due to ongoing storage security and the fact that the equipment is an essential part of our program, we cannot loan the projector.

Passed by consensus

8. Next Meeting: November 14, 2017

9. Adjournment 1:20 pm

Approved:

Secretary:
Ann McElhinney

President:
Roger Weaver

REPORTS

A/V Report October 2017

We have repaired, with a small upgrade, our speakers, and we have explored replacing our mixer with a new sound board as authorized by the board at our last meeting before the annual in March.

We are satisfied that the Behringer recommended by our consultant is a better system than the Mackie which we are currently using. However, we decided against making the change for several reasons:

- The Behringer will not fit into our storage container. We would need to construct a new storage unit on the stage to house it.
- The Behringer would not be mobile, which presents a problem during the Q&A. Our present system is movable, which gives the person controlling it a clear view of the audience, enabling the microphone to be "live" for the person asking a question.

- A stationary Behringer system could be controlled remotely using an I-Pad. However we don't have expertise using it, nor are I-pads without problems (they aren't guaranteed to work all the time, and they need daily recharging).
- The Behringer has many functions which we would not be using. It would involve spending considerable money and be exposed to complications, without the assurance that we'd be better served.
- The AV team recommends we continue to use our current system.

Registrar's Report October 2017

The fall 2016 registration was a success. The website performed without a hitch and the small number of emails to the Registrar and Webmaster mostly concerned an issue with PayPal on Wednesday morning, not problems with the website. The link between PayPal and the LU website was down for about 8 minutes beginning at about 10:15. The issue was that PayPal interjected a request for IRS approval. We suspect, due to the fact the money came in rapidly they wanted to double check the destination and benefactor of the funds as they were going through PayPal (a US company) destined for another country. Our website consultant was quickly in touch with PayPal and the problem was resolved. We will review the situation again before the next registration.

On Monday and Tuesday October 25 and 26, 51 eligible pre-registrants were registered. On Wednesday and Thursday, registration was open to all existing members and by 5:00 pm on Thursday, 459 members had registered and all the Tuesday spaces were taken. This time the demand was more evenly balanced between the lecture series and as a result there was little or no queuing involved. On Friday September 29, registration was open to everybody including new registrants and the remaining 27 Thursday spaces were quickly filled. Registration will remain open until October 16 and at the time of writing 38 spaces remained for the Wednesday series. To date, 37 new members have joined LU.

As well as managing the registration process and ongoing administration, the Registration Committee also completed the following tasks in September and the first half of October.

- Emailed reminder notice to all members and investigated bounce backs.
- Emailed committee chairs and board for names to be added to pre-registration list.
- Set up pre-registration list on website.
- Emailed a reminder notice to all pre-registrants.
- Responded to registration enquires.
- Created lecture badges and arranged for printing
- Selected door monitors from pre-registrant partner list and emailed them their instructions.

- Emailed all lecture attendees to remind them of the lecture start procedures.

Registrar

Curriculum Committee

The Committee met on Wednesday, September 27, 2017.

Courses for Winter 2018 Beginning on Jan. 9

Tuesdays	Who Are We? Human Nature and the Western Tradition Dr. Jonathan Salem-Wiseman	Researcher: Shirley Hartt
Wednesdays	Resources of the Great Rivers of the World	Dr. Philip Wood Researcher: Pamela Guy
Thursdays	Architecture: Now I Get it!	Marta O'Brien Researcher: Loretta Fines

Courses for Fall 2018

World War I and After Presentation by David Olive	Arne Kislenko Topic to be determined	Researcher: Jo Ann Wilton Researcher: John Sheppard
Opera	Wayne Gooding (under investigation)	Researcher: Gerry Keating

Submitted by Shirley Hartt, Chair