

Learning Unlimited
Board of Directors Meeting
Minutes
Sept. 2, 2021

Present: John Willson, Deb Forsyth–Petrov, Rich Bailey, Len Klochek, , Judy McCormick, Yash Sthankiya, Roger Tessier, Rosemary Tessier, Glenn Yaffee.

Regrets: Audra Hudek; Janice Manias joined at 11:30.

1. Call to Order: 11:01

2. **Motion:** Approval of the minutes of the March 18, 2021, Board meeting.
Moved by Glenn Yaffee, seconded by Deb Forsyth-Petrov. Approved.

3. Confirmation of Board Resolution re bank signing officers

This Resolution from last spring was tabled. Decision had been made that the signing officers, (John Willson, Deb Forsyth-Petrov, Yash Sthankiya and Rich Bailey) should not vote. The motion to approve this Resolution was made by Glenn Yaffee and seconded by Len Klochek. The motion was approved. More discussion of this issue was deferred to the Treasurer’s Report.

4. Correspondence

There was no correspondence.

5. New Business

5.1 Ontario Non-Profit Corporations Act

This revised act will come into force on Oct. 19, 2021. It should not have much impact on Learning Unlimited; we should simply be able to carry on as we have under the original act. We have asked TAN to investigate whether we are correct in this assumption. It is quite possible that we eventually will have to consult a lawyer conversant with this act.

5.2 Website

5.21 Survey results.

Roger Tessier suggested he could put the survey results on the website under News. He asked that first someone review the wording of this report. Glenn Yaffee offered to do this.

5.22 FAQ’s

This document was tabled. Roger will find a place for it on the website. He asked other Board members to review it in case wording needed changing.

Much discussion ensued about the fifth point in the FAQ document: how to handle the problem of registrants who do not receive the necessary link or cannot find it the morning a lecture starts. A warning will be inserted in the registration process stressing the fact that saving the link is vital to gain access to the lectures each morning. It is hoped this will reduce the number of email pleas for help. Yash Sthankiya reported that most of these problems last spring seemed to

occur during Registration rather than later. Now that he has access to Paypal, he can deal with these more easily. Roger Tessier and Len Klochek helped with these problems last spring and will continue to do so.

6. Treasurer's Report

No report was tabled at this time. A full report will be presented at the next meeting. John Willson noted that our finances were strong. The bank needs to change the names of the cheque - signing members of the Board and is having some difficulty with this. For this reason, the cheques to fall speakers have been delayed, but these should be issued soon.

7. Committee Reports

7.1 Technology

Len Klocheck tabled this report. He noted Zoom has dropped the increase of fees for the 500 limit. We will now be charged the fee for the 100 limit. He proposed testing Zoom's alternative host feature, so that any host can fill in if needed and the 3 hosts will do this. Zoom training for the fall session has started. Roger Tessier has been in contact with Aborg to better understand the details of the website implementation. The Board approved the purchase of necessary books and materials to learn WordPress.

7.2 Curriculum

Judy McCormick tabled this report. She reported attendance at the 3 spring courses was very high and ratings of the speakers and the topics were likewise high. Many suggestions for future speakers were received and will be very helpful. Letters regarding Copyright and waivers to be signed were sent to the 3 fall speakers. Two speakers questioned the Waiver, concerned about Copyright issues. Once Judy explained LU only put the course outline and reading suggestions on the website, these speakers were satisfied and returned the signed waivers. The Committee will meet on Sept. 13 to prepare for details of the fall presentations.

7.2.1 Copyright Protection and speaker waiver.

Deb Forsyth-Petrov tabled a document regarding revisions to the existing LU speaker waiver. One of the upcoming winter speakers had shown the waiver to a lawyer friend who advised him not to sign it. This speaker contacted Deb (his previous LU contact) about this problem. The LU lawyer was consulted, and a revised waiver will be sent to the speaker to see if it is acceptable.

7.3 Registration

No report was tabled. The Registrar reported that help from Len Klochek and Roger Tessier had made the process easier. The issues of when to open registration for the fall series was discussed. Len reported there was still much work to be done for registration, but several Board members were concerned about losing potential customers if we delay much longer. It was suggested we could have Registration open before the MC's were designated. The issue of LU membership was discussed. Should all those who registered for an on-line lecture

series be now considered members. If so, do we actually have all the necessary information about them from the information collected by Zoom? It appears yes, because telephone numbers were not essential.

We decided on Sept. 14 as the opening day for registration. On Sept 8, Roger will send emails using Mail Chimp to alert members about this date. The Communications Committee will draft the email. He will use the same 2 lists as were used for the survey emails, plus a few more recent names that the Registrar can supply. Roger will also put the registration date on the website.

7.4 Social

Audra has agreed to stay on as head of the Social Committee for when and if needed.

7.5 Third Age Network

Deb will now take responsibility for contacts with TAN.

8. Next Meeting:

The next meeting will be on Thursday, Oct. 7, at 11:00 a.m.

9. Adjournment: 12:37 p.m.