

**Learning Unlimited  
Board of Directors Meeting  
January 15, 2019**

PRESENT: John MacMillan, Audra Hudek, John Bonsall, John Page, Gerry Keating, Yash Sthankiya, Ann McElhinney, Deb Forsyth-Petrov, Glenn Yaffee, Shirley Hartt

GUEST: Len Klochek

REGRETS: Roger Weaver

1. Call to order: 12:20 pm
2. Approval of the minutes of November 13, 2018 – Moved by Gerry Keating, seconded by John MacMillan, approved
3. Business Arising from the minutes  
Nov 13, 2018 7 b. "There was discussion of the impact of perfume on members with allergies. It will be ascertained if there is a scent-free policy for Fairfield and an announcement will be made at the beginning of the Winter series."  
It was determined that Fairfield does not have a policy. No announcement was made.  
Nov. 13, 2018 7 c. Accommodation has been made for an electric wheel chair on Wednesday January 16, 2019 by removing four chairs. It will be determined if this arrangement is satisfactory.
4. Correspondence: none
5. Treasurer's Report – The Board approved the Treasurer's financial reports (Balance sheet and Statement of Revenue, Expenses & Changes in Net Assets) for year end Dec. 31, 2018. These financial reports will be forwarded to Glenn Pollinger for review. Copy Attached.
6. Committee Reports:
  - a. **Audio Visual**  
Len Klochek was present for discussion of the MacBook Pro computer to provide further information regarding the advisability of the purchase. It was decided that it was best to keep the Dell Inspiron which is in working order. This would provide flexibility and compatibility with the various equipment used by lecturers.

**MOTION:** that LU purchase the 13-Inch MacBook Pro and the peripherals as listed in the Quotation from Apple dated January 16, 2019. Moved by John Bonsall, seconded by Shirley Hartt, Passed.

Quotation attached.

**b. Curriculum**

The Curriculum committee suggested that lecturers be paid their outline preparation fee when the final outline of their presentation is received and approved by the Curriculum Committee. After discussion and the suggestion that there might be an advantage to the payment being made in two installments, the matter was referred back to the committee for further consideration.

### **c. Registration**

The Winter 2019 Registration was a success. The website performed without a hitch and the small number of emails to the Registrar and Webmaster mostly concerned issues arising from an error by Aborg as to the number of courses that could be booked on Wednesday December 12. Nobody was denied a spot because of the error. In fact, for the first time since registration went digital 5 years ago all the courses were full before the end of the first week of registration. Congratulations to the curriculum committee for developing a balanced and interesting program. On Monday and Tuesday December 10 and 11, 52 eligible pre-registrants and partners were registered. On Wednesday and Thursday, December 12 and 13 registration was open to all existing members. All the Tuesday spaces were taken by 10:30 am on Wednesday and all Thursday spaces by 12:00 pm on Thursday. On Friday December 14, registration was open to everybody including new registrants and by 10:35 a further 34 new and existing members had registered, which included all the remaining Wednesday places. In total, 553 lecture spaces were taken and 31 new members joined LU. The overall membership number declined to 704 members because 63 members who last registered for the winter 2017 lectures did not register this time. Of the 704 members, 6 did not respond when emailed in late November so our active membership is probably just under 700. Our longest attending member first registered in 1987, 31 years ago.

As well as managing the registration process and ongoing administration, the Registration Committee also completed the following tasks in November, December and January.

- Emailed a registration reminder notice to all members.
- Set up pre-registration list on website.
- Emailed a reminder notice to all pre-registrants.
- Responded to registration enquires.
- Created new lecture badges and arranged for printing
- Selected door monitors and emailed them their instructions.
- Emailed all lecture attendees to remind them of the lecture start procedures.

### **d. Social**

A new team arrangement has been implemented, with one small task and one larger task being the responsibility of a two-member team. It appears to be successful.

### **e. Third Age Network – no report**

Acceptance of committee reports moved by John Bonsall seconded by Shirley Hartt - , passed.

## **7. New Business**

**Cash Surplus:** It was decided that the current cash assets are appropriate to insure that we could cover any unexpected future expense, particularly in relation to a new venue.

**MOTION:** Moved that if the cash assets exceed two years of revenue the issue be revisited. Moved by John Bonsall, seconded by Deb Forsyth-Petrov. Passed  
**Anniversary Booklet:** The information contained in the booklet is available on the website. The Curriculum committee will seek the service of one of their members to update the material from 2013 to present. John Bonsall will determine the cost of the printing. A small number will be printed mainly for the use of the Curriculum committee.

**Legal Review of changes for Non-Profits:** As not all the changes are in place and the final document is not expected until 2020, it was decided to defer this to a later date. G. Yaffee is asking the Third Age Network to provide education and guidance on the new legislation when the time comes.

**AGM Reports: MOTION:** John Bonsall moved that: the Committee chairs send their reports to Ann by February 5<sup>th</sup>. She will compile them for the AGM booklet. This information package will be available at the AGM to be held on Tuesday, March 26, 2019.

Seconded by Ann McElhinney, Approved.

8. Next Meeting: February 5, 2019

9. Adjourned: 1:27 pm

APPROVED ..... Feb 5/19 .....

PRESIDENT ..... L. Weaver .....

SECRETARY .....

McElhinney



**LEARNING UNLIMITED FOR ETOBICOKE SENIORS  
STATEMENT OF REVENUE, EXPENSES  
AND CHANGE IN NET ASSETS  
FOR THE YEAR ENDED DECEMBER 31**

	<b>2018</b>	<b>2017</b>
	<b>\$</b>	<b>\$</b>
<b>REVENUES</b>		
Membership fees	38,150	37,305
Interest	930	537
Other		
	<u>39,080</u>	<u>37,842</u>
<b>EXPENSES</b>		
Honoraria - co-ordinators	5,400	5,634
Honoraria - lecturers	14,386	14,085
Expenses - lecturers		
Audio-visual expenses	12,143	3,437
Insurance and rent	4,481	4,493
Annual meeting	594	331
Office and general expenses	717	1,128
Registration	2,400	3,643
Refreshments	1,251	1,502
Registration development costs	1,446	2,034
	<u>42,818</u>	<u>36,287</u>
<b>EXCESS OF REVENUES OVER EXPENSES</b>	<b>(3,738)</b>	<b>1,555</b>
<b>NET ASSETS - beginning of year</b>	<u><b>43,404</b></u>	<u><b>41,849</b></u>
<b>NET ASSETS - end of year</b>	<u><u><b>39,666</b></u></u>	<u><u><b>43,404</b></u></u>

January 15, 2019

John Page, Treasurer

**Main Identity**

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**From:** "John MacMillan" <met191970@gmail.com>**To:** "Ann McElhinney" <annmce@sympatico.ca>**Sent:** January 17, 2019 1:19 PM**Subject:** Fwd: Apple Quotation for Learning Unlimited Etobicoke : 2205284001

The quote presented to the board did not include the presentation remote or the mouse, but we did discuss these items and after the meeting I asked for a revised quote that did include them. That quote appears with this e-mail. The meeting minutes hopefully will reflect that purchase of the computer and peripherals was approved.Â

John

----- Forwarded message -----

**From:** **Sherway Gardens Business** <[sherwaygardensbusiness@apple.com](mailto:sherwaygardensbusiness@apple.com)>**Date:** Wed, Jan 16, 2019 at 4:55 PM**Subject:** Fwd: Apple Quotation for Learning Unlimited Etobicoke : 2205284001**To:** John MacMillan <[met191970@gmail.com](mailto:met191970@gmail.com)>

Begin forwarded message:

**From:** Apple Business Team <[sherwaygardensbusiness@apple.com](mailto:sherwaygardensbusiness@apple.com)>**Subject:** **Apple Quotation for Learning Unlimited Etobicoke : 2205284001****Date:** January 16, 2019 at 4:54:00 PM EST**To:** [p4mooney@gmail.com](mailto:p4mooney@gmail.com)**Cc:** [sherwaygardensbusiness@apple.com](mailto:sherwaygardensbusiness@apple.com)**Reply-To:** [sherwaygardensbusiness@apple.com](mailto:sherwaygardensbusiness@apple.com)**Quote:**2205284001 -  
18000002053188**Date:**Wednesday, January 16,  
2019**Valid until:**

Friday, February 15, 2019

**Prepared for:**

Patricia Mooney  
Learning Unlimited  
Etobicoke  
80 Lothian Ave  
Etobicoke, ONTARIO M8Z  
4K5  
4167674871  
[p4mooney@gmail.com](mailto:p4mooney@gmail.com)  
Customer ID: -  
18000002042916

**Ship to:**

Patricia Mooney  
Learning Unlimited  
Etobicoke  
80 Lothian Ave  
Etobicoke, ONTARIO M8Z  
4K5  
4167674871

**Prepared by:**

Cesar Anthony Ignacio  
Apple Business Team  
14166468492  
[sherwaygardensbusiness@apple.com](mailto:sherwaygardensbusiness@apple.com)



Product / Description	Qty	Price	Total
<b>13-inch MacBook Pro with Touch Bar: 2.3GHz quad-core 8th-generation Intel® Core™ i5 processor, 512GB - Space Gray</b> MR9R2LL/A <b>Configuration:</b> • 2.3GHz quad-core 8th-generation Intel® Iris Plus Graphics 655 • Intel® Core™ i5 processor, Turbo Boost up to 3.8GHz	1	\$2,490.00	\$2,490.00
<b>AppleCare+ for 13-inch MacBook Pro</b> S6202Z/A	1	\$269.00	\$269.00
<b>USB-C Digital AV Multiport Adapter</b> MJ1K2AM/A	1	\$77.00	\$77.00
<b>Microsoft Office Home and Student 2019 (1 Mac)</b> HMJ42LL/A	1	\$169.95	\$169.95
<b>Logitech Spotlight Presentation Remote</b> HKZD2ZM/A	1	\$135.00	\$135.00
<b>Magic Mouse 2 - Silver</b> MLA02LL/A	1	\$86.00	\$86.00
•			
	Subtotal		\$3,226.95
	Estimated Tax		\$419.63
	Eco Fee		\$1.00
	<b>Estimated Total (CAD)</b>		<b>\$3,647.58</b>

#### Delivery Expectations

Your product(s) will ship as they become available.  
 All shipments subject to unexpected carrier delays.

**Terms and Conditions**

The tax listed herein is only an estimate. The total tax payable, or any tax exemption, if you qualify, will be reflected on your final receipt or invoice.

Product availability and pricing are subject to change without notification. The configurations and pricing noted in this quote are generally valid for up to 30 days, and are specifically intended for purchase by the entity indicated above. Quotes that reflect promotional or special sales event discounts are valid only for the duration of the promotion or special sales event.

Consideration for business pricing is made based on the type of product, the quantity, and the availability of the products ordered. For further information regarding this proposal, please call your Apple Business Team. Our full sales and refund terms and conditions can be found

at

[www.apple.com/legal/sales\\_policies/retail\\_ca.html](http://www.apple.com/legal/sales_policies/retail_ca.html).

<http://www.apple.com/ca/retail/business/>