

**Learning Unlimited  
Board of Directors Meeting  
November 13, 2018**

PRESENT: John MacMillan, Audra Hudek, John Bonsall, Roger Weaver, John Page, Gerry Keating, Yash Sthankiya, Ann McElhinney, Deb Forsyth-Petrov

Regrets: Glenn Yaffee, Shirley Hartt

1. Call to order: 12:26 pm
2. Approval of the minutes of March 13<sup>th</sup> and March 20<sup>th</sup>, 2018 – approved
3. Business Arising from the minutes – none
4. Correspondence: none
5. Treasurer's Report – Accepted as attached.
6. Committee Reports:

**a. Audio Visual**

We have just taken delivery of our new projector and HDMI cable. Al McQueen set them up in our gym Saturday November 10th, and it provided a very high quality image. We were able to show our slides and a movie using the new projector.

Our existing VGA cable, however, does not work with this projector. For most speakers, the HDMI alone will meet the needs, but we need VGA capacity e.g. for the document camera or speakers using older technology. Al expects to provide us with a suitable cable shortly.

Audio Operations expects to bring our wiring to the speakers up to code, but haven't given us a date. We told them that over the Christmas holiday or after mid-March would be most possible. At the same time they will provide maintenance on the Mackie sound system. They assure us that our service demands on the system are low in relation to its capacity, so it should last "indefinitely", but it does have to be cleaned. John

**b. Curriculum**

The committee is working ahead and the Winter courses have been announced. An archive of the previous courses is now on the website and it is searchable. There was discussion regarding the advisability of prepaying lecturers and the matter was referred to the Curriculum committee for their input.

**c. Registration**

The final numbers for the Fall 2018 lecture series are:

Tuesday 184

Wednesday 161

Thursday 183

These numbers include 476 members who registered for a single course, 48 members who registered for 2 courses and 2 members who registered for all three courses.

After deleting the incomplete registrations of those potential new members who entered the required personal information but then never register for a course

(14) and the existing members whose last course was Fall 2016 in accordance with our By-law definition of a member, we now have 730 existing members. This compares with 722 members at the end of 2017. The membership list has been updated and all committee members are listed on the website. The website is being reworked to incorporate the changes that have occurred since its design.

**d. Social**

Christmas cookies are being picked up. The crowding problem in the hall might be lessened by the informal use of the library. The situation will be monitored.

**e. Third Age Network – no report**

Acceptance of committee reports moved by Audra, passed unanimously

**7. New Business**

- a. Nominations - Motion: That a Nominations Committee formed effective November 13, 2018 comprised of Audra Hudek, Glenn Yaffee and Gerry Keating to find a new Board member as Gerry Keating will be transitioning off the Board at the conclusion of the AGM in March 2019. Moved by Yash Sthankiya, Seconded by John Bonsall, approved.  
Yash Sthankiya will work with John Bonsall to explore the possibility of taking on the position of Registrar in the future.
- b. There was discussion of the impact of perfume on members with allergies. It will be ascertained if there is a scent-free policy for Fairfield and an announcement will be made at the beginning of the Winter series.
- c. There was discussion on the possible accommodation of an electric wheelchair at the back of the room. If the member requiring this accommodation pre-registers, the enrolment for that course could be reduced by two or four places to make room for the chair. It will be determined how much space is required.

**8. Next Meeting: January 15, 2019**

**9. Adjourned: 1:27 pm**

APPROVED ..... Jan 15/19 .....

PRESIDENT ..... Lawe .....

SECRETARY .....

Al E. Hume

**LEARNING UNLIMITED for Etobicoke Seniors**  
**STATEMENT OF REVENUE, EXPENSES, AND CHANGE IN NET ASSETS**

<b>10 months</b>	<b>ended October 31</b>	<b>(for discussion only)</b>	<b>2018</b>	<b>2017</b>
	Number of lectures		38	37
			\$	\$
<b>REVENUES</b>				
	Members fees		25,672	24,080
	Interest		563	500
	Sundry			
			<u>26,235</u>	<u>24,580</u>
<b>EXPENSES</b>				
	Honoraria-co-ordinators		3,800	3,856
	Honoraria-lecturers		9,807	9,660
	Honoraria-performers			
	Expenses-lecturers			
	Audio-visual		1,494	2,927
	Computer Services			
	Donations			
	Insurance and rent		3,332	3,246
	Miscellaneous and annual meeting		594	332
	Office and general		366	793
	Registration		1,540	1,973
	Refreshments		826	861
	Registration system		1,446	2,034
			<u>23,205</u>	<u>25,682</u>
	<b>EXCESS (DEFICIENCY) of Revenue over Expenses</b>		3,030	(1,102)
	<b>NET ASSETS- beginning of period</b>		<u>43,405</u>	<u>41,850</u>
	<b>NET ASSETS-end of period</b>		<u><u>46,435</u></u>	<u><u>40,748</u></u>
<b>BALANCE SHEET October 31</b>			<b>2018</b>	<b>2017</b>
			\$	\$
<b>ASSETS</b>				
	Bank		15,770	15,190
	Guaranteed Investment Certificates		25,000	25,000
	Short-term investments		14,385	6,382
	Accrued interest		872	1,072
	Prepaid honoraria		2,730	3,778
	Prepaid expenses		1,754	2,300
	Advances		400	450
	Equipment, trademark, goodwill, net		1	1
			<u>60,912</u>	<u>54,173</u>
<b>LIABILITIES</b>				
	Payables		2,070	715
	Members fees paid in advance		12,407	12,710
			<u>14,477</u>	<u>13,425</u>
<b>NET ASSETS</b>			<u><u>46,435</u></u>	<u><u>40,748</u></u>

Submitted by:

John Page

November 12, 2018